

Research Associate

Summary

The Georgetown University Center on Education and the Workforce (CEW) is seeking a **Research Associate** to provide project support starting in September 2020. This paid internship will primarily support the senior analysts and senior staff at CEW. Key tasks will include quantitative and qualitative research, data analysis, and other duties to be assigned. Candidates should have a background in economics and interest in policy. Work schedule is 15-20 hours per week. Knowledge of US labor market data and interest in American higher education policy is preferred. Please send inquiries to: Andrew Debraggio apd44@georgetown.edu

Title

Georgetown University Center on Education and the Workforce (CEW)
Research Associate

Details

- Hours per week: 15-20
- Approx start date: September 2020
- Hourly rate: Dependent on level of experience

About CEW

The Georgetown University Center on Education and the Workforce is a research center focusing on linking higher education with the workforce. CEW began in 2008 and has been growing rapidly since, producing several reports annually. In addition to research and analytical work, these reports require administrative, editorial, and communications work.

About the Position

CEW seeks a Research Associate who will support the research team on a range of projects related to policy and economics. The Research Associate will report to senior analysts and senior staff and work on the following items.

Position Duties

- Perform data analysis on national and state education and workforce data (examples include the CPS, ACS, IPUMS data; NCES Powerstats);
- Conduct background research and prepare literature reviews on subjects related to CEW's projects;
- Put together presentations related to CEW's publications and for senior staff talks, and;
- Undertake additional duties and responsibilities as assigned.

Skills Requirements

- A background in public policy and economics.
- Graduate student preferred; exceptionally experienced undergraduate will be considered.
- Exceptional writing skills are a must, as are technical software skills with Microsoft Office (Excel, Word, and PowerPoint) and SAS or STATA.
- Experience with analyzing US labor market survey data is highly desirable.
- Interest in American higher education policy is preferred.